



# 2026/27 CODE OF CONDUCT ACKNOWLEDGEMENT FORM

Family Name: \_\_\_\_\_

## ATTENDANCE & PUNCTUALITY:

**\*\*\*STUDENTS THAT ARE FEELING UNWELL OR SHOWING SYMPTOMS OF ILLNESS SHOULD STAY HOME\*\*\***

1. All of our classes run from September - June.
2. A strong commitment to attendance is required in all classes. Students are expected to be on time for class so that they will be able to participate in the necessary warm-up and not disrupt the other students. At the discretion of the instructor, students who arrive 10 or more minutes late may have to sit out and observe the class.
3. All dancers of all ages are expected to attend class on a regular basis. It is imperative that students be considerate of the teacher and other dancers in their class. The commitment to attend classes regularly is especially important as syllabus, recital choreography, and formations are taught on a regular basis. **Please consider your commitment to attendance when auditioning for outside performance opportunities. Attendance is important - even if there is a substitute teacher.**
4. The Artistic Director will follow-up and contact you if your dancer has missed more than 2 classes in a row. Students who are late or absent from class frequently may be required to meet with the Artistic Director, and depending on the circumstances, students may be taken out of part of their number or asked to leave the program with no refund of fees.
5. There are no refunds on missed classes.
6. Please complete the online Absence Report **through the Parent Portal** if students must be absent.
7. Students enrolled in a competition class **must not** miss any classes for other activities (i.e. outside theatre production rehearsals, sports, birthday parties etc.). Students may not be absent for any competitions OR the final two rehearsals before competition (otherwise they risk being asked to leave).
8. Absence/late issues may have an impact when assigning roles.

## CLASSROOM RULES:

1. All food and drinks (except water) must be kept in the Green Room. No food or drinks of any kind are permitted in the dance studio.
2. Students are **not permitted to chew gum in the building.**
3. All students must be in proper dress code while attending class. Short hair must be secured off of the face. Long hair must be in a low ponytail for all classes, low bun for ballet.
4. Please make sure you arrive 5 to 10 minutes early to class.

## DRESS CODE:

1. The dress code is strictly enforced. Students are expected to be dressed correctly for every class to ensure proper instruction. Students who are not dressed appropriately for classes will receive a documented warning. After one warning, students may be asked to sit out of that class. Please see the class dress code sheet if you are uncertain of the requirements. Absolutely no outdoor/street shoes are permitted in the studio. No exceptions.
2. Dance shoes that have been worn outside are considered street shoes. Please do not send your dancer from the car to the studio in their dance shoes. For the discipline of dance and safety sake, hair must be up and back, off the dancer's face, in a low pony-tail, or low bun for ALL CLASSES. **Absolutely no jeans are permitted.**
3. Please **label your dancers shoes** ASAP. This is a must with 100 pairs of Black Jazz Shoes floating around. All shoes and personal items will be placed in the Lost and Found at the end of each evening. The Lost and Found bins will be emptied during Christmas Break, Spring Break and at Year End. Please check the Lost and Found regularly!
4. A detailed Dress Code Requirements Sheet will be emailed in late August. ALL dancers must have the proper attire by the end of September. Any dancers missing their shoes, etc. will be asked to watch from the sidelines.
5. The reason we are so strict about Dress Code? - Dance is a great way to exercise and have fun. This is the number one reason we want our kids to dance; but Dance is also a discipline.
6. Many families work hard to "follow the rules" when it comes to Lindbjerg's Dress Code. These families often feel discouraged and frustrated when they've made the effort to purchase all of the required apparel that their dancer needs, to then see that others are not following the rules. We hope this helps you to understand our rules AND help us foster a sense of respect and discipline within our dancers – your children.

## GENERAL STUDIO POLICIES:

1. Students must treat the studios, the premises, and the possessions of all other dancers with respect, care, and consideration and are expected to clean up after themselves and any mess that they create while at the studio.
2. Parents must supervise all accompanying siblings in waiting areas.

**ADDITIONAL INFORMATION FOR COMPETITION & MUSICAL THEATRE STUDENTS:**

1. **Competition and Musical Theatre students are not permitted to dance or take musical theatre classes at other studios unless permission is granted from the Artistic Director.**
2. All Competition Students are required to order the Lindbjerg Comp Gear.
3. The list of competitions we attend are on our calendar. Competition schedules will be emailed to you when they are received. Chances are you will have it between 1-3 weeks before the competition date.
4. Students registered in competition classes should not commit to outside performances that will conflict with our competition dates.

**CLASS MAKE-UP POLICY:** Due to the difficulty in rescheduling classes, classes missed due to inclement weather will not be rescheduled. I further acknowledge that there will be no make-up lessons or classes if a student misses any class(es).

**COMMUNICATION:** All communication for Lindbjerg Academy is done via email. Parents must commit to checking their email regularly. If your email address or phone number changes during the year, please inform the office to ensure you receive all of the studio information. LINDBJERG notices contain valuable information about upcoming events and activities at the studio.

**LIABILITY – WAIVER:** By signing this form, students and the undersigned agree to release, indemnify and hold harmless LINDBJERG ACADEMY OF PERFORMING ARTS, and their Directors, Teachers, Contractors and Employees from and against all claims of injury, damage or loss of any kind whatsoever arising out of the participation in any activities associated with LINDBJERG ACADEMY OF PERFORMING ARTS.

**MEDICAL TREATMENT:** In the event of an emergency, I authorize LINDBJERG ACADEMY OF PERFORMING ARTS and its staff members and contractors, to use reasonable discretion in rendering first aid and/or arranging for emergency medical care (including ambulance transportation) at the expense of the undersigned.

**PHOTO/SOUND RECORDING/VIDEO OR DVD RECORDING WAIVER:** By signing this form, students and their parents/guardians consent to allow photos, video or sound recording be taken during the course of the LINDBJERG ACADEMY OF PERFORMING ARTS classes or shows. Please be aware that the participant's photos and/or recordings may be used for future promotional purposes.

**REFUNDS:** I acknowledge that a full refund, minus the non-refundable registration fee of \$50, will be available should a student decide to withdraw before the first day of class. **I further acknowledge that withdrawals from musical theatre and competition classes will not be accepted after October 1, 2026 and a penalty payment will be required equal to \$100/every month missed. For all other classes withdrawals will not be accepted after November 1, 2026 and full payment is required.** Note that a written withdrawal notice must be received 30 days prior to the next billing date if a student withdraws from a class.

**SPECIAL NEEDS:** Lindbjerg Academy's programs are challenging and involve teamwork towards a final performance. Students with special needs or certain learning disabilities may require additional support in class. Awareness and communication in this matter is required prior to the 1<sup>st</sup> day of class.

**STUDENT COMMITMENT:** Students are required to make a full year commitment as the classes are progressive and success depends on weekly development and assessment. Students are expected to remain in their programs until classes finish in June.

**STUDENT INFORMATION:** I acknowledge that all information in this Registration Package is true and correct.

**VOLUNTEER HOURS:** Lindbjerg Academy asks that the student's families donate 5 hours of volunteer time per year. Theatre productions cannot be done without support from our families. There are many ways to help; some of them include: volunteer coordinator, sets, props, hair and make-up, stage crew, sewing and assisting at the theatre. We thank you in advance for satisfying this volunteer requirement and appreciate your time and talents. If you do not wish to participate in the volunteer commitment a \$200 volunteer fee will be charged to your account upon completion of the year in June.

I have read, understood and consent to the above this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Signature of **STUDENT** and Parent/Guardian: \_\_\_\_\_